



**53 Years**  
OF EDUCATIONAL EXCELLENCE  
GENERAL EXHIBIT INFORMATION

**Exhibit Dates and Hours**

**Wednesday, February 6<sup>th</sup>**

2:00 p.m. until 8:30 p.m. Exhibitors set up in Riverfront Hall

**All Exhibitors must register to get their name badges.**

Registration for Exhibitors will begin Wednesday, February 6<sup>th</sup> from 2:00 p.m. to 8:30 p.m. Badges will be required to enter Exhibit Hall.

**Thursday, February 7<sup>th</sup>**

7:30 a.m. – 5:00 p.m.

Unopposed breaks: Continental Breakfast in Exhibit Hall 7:30 a.m. – 8:30 a. m.

10:30 a.m. – 11:00 a.m. and 3:30 p.m. – 4:15 p.m

Exhibitor Lunch: 11:00 a.m. – 12:00 noon

Exhibitor hall closes at 5:00 p.m.

**Friday, February 8<sup>th</sup>**

8:00 a.m. – 5:00 p.m.

Unopposed breaks: Continental Breakfast in Exhibit Hall 7:30 a.m. – 8:30 a.m.

10:00 a.m. – 10:30 a.m. and 3:15 p.m. – 4:00 p.m.

Cocktail party: 8:00 p.m. – 11:30 p.m.

Exhibitor Lunch: 11:00 a.m. – 12:00 noon

Exhibitor hall closes at 5:00 p.m.

**Saturday, February 9<sup>th</sup>**

8:00 a.m. – 4:00 p.m. **(Exhibitors dismantle after coffee break 4 p.m., Meeting adjourned at 5:00 p.m.)**

Unopposed breaks: Continental Breakfast in Exhibit Hall 7:30 a.m. – 8:30 a.m.

10:30 a.m – 11:00 a.m. and 3:30 p.m. – 4:00 p.m.

Exhibitor Lunch: 11:00 a.m. – 12:00 noon

Exhibitor hall closes at 4:00 p.m.

**Payments**

<b>Booth Fees:</b>	10 x 10 inline: \$1,700.00	100 sq. feet
<b>Island Booth Fees:</b>	20 x 20 \$5,000.00	400 sq. feet
	20 x 30 \$5,800.00	600 sq. feet

- \* Island spaces will have the greatest exposure and up to 8 Exhibitor Badges
- \* All aisle spaces 12 feet apart with convenient tables for transacting business
- \* **Companies sponsoring the various events will have preferential placement**

**Fees for booth space include the following:**

- Assigned exhibit space
- Two (2) chairs, 8 foot table
- 8 foot high back drape, draped dividers between booths
- 7" x 44" identification sign for inline booths
- Five (5) exhibitor badges. Additional badges can be purchased on site
- Invitation to Cocktail Party
- Publication of company name, address, phone number and product identification in the *Official Program* and web site
- Tote bag
- Official Program
- Lunch for all badge-holding exhibitors all symposium days
- Promotional items, provided by company, will be placed in doctor's tote bag at ***no*** additional charge. Limit two pieces.

Please note, we have a limit of 85 exhibitor's spaces, and these will be assigned on a first-come, first-served basis. Also note: Once Registration Form is received, a confirmation will be sent (Notify us if you do not receive confirmation within ten days). Following this confirmation, you will receive a Participant Information letter. **Booth assignments will not be available until January 4<sup>th</sup>, 2019**, Floor plan included. No Refunds after December 3<sup>rd</sup>.

**Advertisement materials due by January 18<sup>th</sup>, 2019**

Upon registering, to assist in planning for your participation, we will forward all forms from our exhibition contractor, **Expo Conventions**.