



# 57<sup>th</sup> Annual Baker Gordon Educational Symposium

## GENERAL EXHIBIT INFORMATION

### Exhibit Dates and Hours

#### Wednesday, February 8<sup>th</sup>

2:00 p.m. until 8:00 p.m. Exhibitors set up in Riverfront Hall

**All Exhibitors must be registered to receive their name badges.**

Registration for Exhibitors will begin Wednesday, February 8<sup>th</sup> from 2:00 p.m. to 8:00 p.m. Badges will be required to enter Exhibit Hall.

7:30 a.m. – 5:00 p.m.

Unopposed breaks: Continental Breakfast in Exhibit Hall 7:30 a.m. – 8:30 a.m.

10:30 a.m. – 11:00 a.m. and 3:30 p.m. – 4:00 p.m.

Exhibitor Lunch: 11:00 a.m. – 12:00 noon (For Registered Badge Holders)

Exhibit Hall closes at 5:00 p.m.

8:00 a.m. – 5:00 p.m.

Unopposed breaks: Continental Breakfast in Exhibit Hall 7:30 a.m. – 8:30 a.m.

10:00 a.m. – 10:30 a.m. and 3:30 p.m. – 4:00 p.m.

Exhibitor Lunch: 11:00 a.m. – 12:00 noon (For Registered Badge Holders)

Exhibit Hall closes at 5:00 p.m.

Cocktail party: 8:00 p.m. – 11:30 p.m.

8:00 a.m. – 4:00 p.m.

Unopposed breaks: Continental Breakfast in Exhibit Hall 7:30 a.m. – 8:30 a.m.

10:30 a.m. – 11:00 a.m. and 3:30 p.m. – 4:00 p.m.

Exhibitor Lunch: 11:00 a.m. – 12:00 noon (For Registered Badge Holders)

Exhibit Hall closes at 4:00 p.m. **(Exhibitors dismantle after 4 p.m. coffee break. Meeting adjourned at 5:00 p.m.)**

#### Thursday, February 9<sup>th</sup>

#### Friday, February 10<sup>th</sup>

#### Saturday, February 11<sup>th</sup>

### Payments

<b>Booth Fees:</b>	10 x 10 inline: \$1,850.00	100 sq. feet
<b>Island Booth Fees:</b>	20 x 20 \$6,000.00	400 sq. feet
	20 x 30 \$6,500.00	600 sq. feet

- \* Island spaces will have the greatest exposure. Additional rep badges \$300.00 each
- \* All aisle spaces 12 feet apart with convenient tables for transacting business
- \* **Companies sponsoring the various events will have preferential placement**

### Fees for booth space include the following:

- Assigned exhibit space
- Two (2) chairs, 8 foot table
- 8 foot high back drape, draped dividers between booths
- 7" x 44" identification sign for inline booths
- 10 x 10 Booth – three (3) exhibitor badges. 20 x 20 Booth – six (6) exhibitor badges. 20 x 30 Booth – eight (8) exhibitor badges. Additional badges can be purchased on site for \$300.00
- Publication of company name, address, phone number and product/service description in the *Official Program* and Baker Gordon Symposium website
- Tote bag
- Official Program
- Daily lunch for all **registered badge-holding** exhibitors all 3 symposium days
- Promotional item, provided by company, will be placed in doctor's tote bag at **no** additional charge. Limit one piece.

**Please note, we have a limit of 85 exhibitor's spaces, and these will be assigned on a first-come, first-served basis.** Also note: Once Registration Form is received, a confirmation letter will be sent (Notify us if you do not receive confirmation within ten days). **Booth assignments will not be available until December 29<sup>th</sup>, 2022, Floor plan included. No Refunds after December 9<sup>th</sup>, 2022.**

**Advertisement materials due by January 12<sup>th</sup>, 2023.**

Upon registering, to assist in planning for your participation, we will forward all forms from our exhibition contractor, **Expo Conventions.**